

FENNVILLE DOWNTOWN DEVELOPMENT AUTHORITY

May 14, 2014 Minutes

The re-scheduled meeting of the Fennville DDA was called to order at City Hall at 7:08 p.m. by Chairman Claude Rummer.

Members Present: Amy Cook, Mike McCracken, Tony Morgan, Matthew Pietsch, Dan Rastall, Claude Rummer, Mark Schrock

Members Absent: Ed Kortman, Erica Ramos

Others Present:

The Pledge of Allegiance was recited.

Public Comments - None

Secretary's Report - **Schrock moved, supported by Pietsch, to approve the April 2, 2014 meeting minutes as presented. MOTION CARRIED.**

Treasurer's Report - Invoices presented were Greater Fennville Chamber of Commerce for the 2014 "Tuesdays in the Park" concert series, Amalia Hicks for cleaning of the 220 Bldg., Mary Kasprzyk for public relations services, and Lisa A. Sheaffer for administrative services. Invoices totaled \$702.50. **Rastall moved, supported by Schrock, to approve the bills as presented. MOTION CARRIED.**

Communications

- A. Reel Air Cinemas, LLC - DDA discussed doing this in August in conjunction with the concert series.

Old Business

- A. Downtown Sculptures - Schrock reported he has one artist so far who is interested in providing artwork for the downtown streetscape.
- B. Building Security - Neither the code combination nor the key override is working for the new lock system. Sheaffer will contact Holland Lock & Safe on Thursday.
- C. 220 Bldg. - Michigan Works - The DDA discussed the advantages of leasing the entire building to ACSET and not using it for other activities. **Cook moved, supported by Rastall, to charge ACSET \$600 per month, plus utilities and snow removal costs, and evaluate the lease after one year. MOTION CARRIED.**
- D. Banner Design - Cook presented the designs for spring/summer display. **Morgan moved, supported by Rastall, to purchase five of each of the two designs for a cost not to exceed \$1,500. MOTION CARRIED.**
- E. Memorial Plaque - Morgan said he had been in contact with Bill Scovill regarding the plaque. It was recommended to do a cornerstone engraving instead of a plaque as a plaque could be easily removed from the building exterior. Morgan will get pricing on the cornerstone process including maintenance costs.

New Business

- A. Clock Memorial - Rummer reported the photograph in the clock memorial is deteriorating. He suggested having a bas-relief similar to the Hutchinson memorial as a replacement.
- B. Salt of the Earth Land Lease - **Rastall moved, supported by Morgan, to renew the land lease with Salt of the Earth for one more year. MOTION CARRIED with Pietsch and Schrock abstaining.**
- C. Red Cross Banner - Sheaffer discussed the need for decisions regarding banners/signs on DDA property that need to be made before the DDA can meet. **Rastall moved, supported**

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by Cook, to allow the DDA Board Officers to make decisions regarding the placement of banners, flags and/or signs on DDA property. MOTION CARRIED.

Committee Reports – Rummer reiterated the need to have all committee meetings noticed properly and notes taken.

- A. Economic Restructuring – Cook reported it is time to prepare the 2014-2015 Budget. Sheaffer will request and send out account reports to committee members.
- B. Organization – No report
Physical Elements – Phase Two of the streetscape will be lighting for at least an additional block east and west on Main Street and possibly down Maple Street. Rastall reported the grant for the streetscape is officially closed and discussed several issues MEDC had with the reporting of it.
- C. Promotion – Pietsch reported the next meeting is May 22nd at Chemical Bank. He had posters for the seedling event on May 17th.
- D. Goose Festival – No report.

Miscellaneous – Huntington Bank is considering leasing the empty lot next to City Hall for its ATM.

Mark Adams of the Chentelles reported to Rastall that the group is now in second place in voting for the Michigan Rock and Roll Hall of Fame.

The City has contracted with Career Concepts through the County of Allegan for cleaning services for City Hall.

The opening celebration for Fernwood 1891 went well.

The meeting was adjourned at 8:26 p.m.

Minutes submitted by Lisa A. Sheaffer.