

FENNVILLE DOWNTOWN DEVELOPMENT AUTHORITY
November 6, 2013 Minutes

The regularly scheduled meeting of the Fennville DDA was called to order at the 220 Bldg. at 7:00 p.m. by Chairman Claude Rummer.

Members Present: Amy Cook, Mike McCracken, Tony Morgan, Matthew Pietsch, Erica Ramos, Dan Rastall (7:01 p.m.), Claude Rummer, Mark Schrock

Members Absent:

Others Present: Linda Barnes, HopN; Ed Kortman; Dan Hoffman and Jodi Welscott, Goose Festival Committee

The Pledge of Allegiance was recited.

Public Comments

Secretary's Report – **Cook moved, supported by Schrock, to approve the October 2, 2013 minutes as corrected and the October 21, 2013 minutes as presented. MOTION CARRIED.**

Treasurer's Report – Morgan reported the DDA has approximately \$156,639 cash on hand. Invoices presented were Dickinson True Value Hardware for supplies, Ken Holewczynski for web site re-design, Maple Net Wireless for Wi-Fi repair services, National Tool GR, Inc. for streetscape delineators, and Lisa A. Sheaffer for contracted services. **Rastall moved, supported by Cook to approve the additional \$700 quoted by Ken Holewczynski for web site redesign. MOTION CARRIED. Rastall moved, supported by Cook, to approve the bills, totaling \$2,398.63, as presented. MOTION CARRIED.**

Communications

Old Business

- A. Website Design – Sheaffer stated that the DDA needed to purchase web hosting for the web site. **Morgan moved, supported by McCracken, to purchase a web hosting plan from Go Daddy with a cost not to exceed \$8 per month. MOTION CARRIED.**
- B. Vacant Board Position – Both Linda Barnes and Ed Kortman expressed an interest to serve on the DDA Board. **Rastall moved, supported by Morgan, to appoint Ed Kortman to the DDA Board. MOTION CARRIED UNANIMOUSLY.**

New Business

- A. Christmas Trees and Wreaths Sales Request – The Boy Scouts of America requested to sell Christmas trees, wreaths, and other items at the DDA property on Main Street across from the Hutchinson Garden on weekends beginning November 30th and ending December 22, 2013. **Rastall, moved, supported by Cook, to allow the Boy Scouts to sell Christmas trees, wreaths, and other items as requested. MOTION CARRIED.**

Committee Reports

- A. Economic Restructuring – Cook reported on the status of the grant. Letters of support need to be solicited. Ramos reported on the meeting regarding economic development and the upcoming holiday celebration.
- B. Organization – No report..
- C. Physical Elements – Rummer stated he, Rastall and Gary Tuhacek had met with M-DOT to discuss issues with visibility at Main Street intersections. M-DOT suggested several modifications to improve the sight distance at these intersections and will reimburse the City/DDA for any planting replacements.

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- D. Promotion - Pietsch reported the committee discussed holding some type of Now and Then event which would highlight the histories of buildings and businesses downtown. It is also considering on holding monthly events showcasing local goods and services. The committee meets at 10 a.m. on the first Wednesday of the month.
- E. Goose Festival - Welscott gave the financial report of the 2013 Goose Festival. There may be a change in the carnival/food provider for next year's carnival. The next meeting is November 13th. The committee received some unexpected expenses such as a bill from the City for putting up the banners. **Cook moved, supported by Schrock, to pay for the cost of putting up the Goose Festival banners. MOTION CARRIED.**

Miscellaneous - Christmas music will be played downtown from 9 a.m. until 8 p.m. beginning the day after Thanksgiving and ending January 1, 2014.

Rastall reported the following City issues:

- Grant for an engineering study of the sanitary and storm sewer systems.
- Report on County of Allegan finances and grants for mental health and veterans' courts.
- Overpopulation of geese at the Moeller farm.
- First reading of the Snowmobile Ordinance.
- Inventory of Fennville Area Fire Department and ISO certification.
- Discovery School.

The meeting was adjourned at 8:57 p.m.

Minutes submitted by Lisa A. Sheaffer.